

## **GUIDELINES FOR ONLINE REGISTRATION**

Online registration for admissions to classes KG I to Class IX and Class XI is open in Indian Schools in the capital area for the academic year 2022-2023.

<b>SL.N.</b>	<b>SCHOOL</b>	<b>CLASSES</b>
1	Indian School Muscat	KG I – IX & XI
2	Indian School Darsait	KG I – IX & XI
3	Indian School Al Wadi Al Kabir	KG I – IX & XI
4	Indian School Al Ghubra	Class XI
5	Indian School Bousher	KG I – IX & XI
6	Indian School Al Seeb	KG I – IX & XI
7	Indian School Al Maabela	KG I – IX & XI

**Please go through the following instructions before filling up the on line registration form:**

1. This online registration form is meant for Indian Nationals seeking admissions in Indian Schools in the capital area for the academic year 2022-2023.
2. Other nationals seeking admission in Indian Schools should obtain NOC from their respective Embassies. They should attach a copy of the NOC and send an email to [bod.general@gmail.com](mailto:bod.general@gmail.com) to receive information regarding the online registration.
3. Online registration is mandatory. There is only one application form required for one child; system will not accept any duplication.
4. A unique login registration number and password will be generated on submission of the application form. This will be sent to the email address and mobile number given in the application form.
5. A non-refundable processing fee of OMR 15/- will be payable on each application. The amount shall be remitted online to:

NAME	BOARD OF DIRECTORS INDIAN SCHOOL
Account Number	0333 00581788 0017
Name of the Bank	BANK MUSCAT

6. The scanned copy of the application form duly signed by the parent, along with the copy of the processing fee receipt/deposit slip shall be emailed to [admissions2022@indianschoolsoman.com](mailto:admissions2022@indianschoolsoman.com) with the unique login registration number of

the application form as the Subject of the email. The email should also include the name of the student, the mode of remittance (online transfer/cdm deposit), and the date of remittance.

**Class XI Admissions:**

1. Online registration is mandatory for those who are applying for the first time for admissions in Indian Schools in the capital area. The non-refundable processing fee of OMR 15/- is payable on each application. Please refer to guideline No.5 for the bank account details. The scanned copy of the application form duly signed by the parent, along with the copy of the processing fee receipt shall be emailed to [admissions2022@indianschoolsoman.com](mailto:admissions2022@indianschoolsoman.com)
2. The online registration is not applicable for the students who are already enrolled with the Indian Schools in the capital area. They are required to meet the admission-in-charge of the School where admission is sought to get more information regarding the availability of different subject combinations and vacancies.